

PROPOSED MINUTES of the

APPROVED MINUTES
August 15, 2018
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

MEMBERS PRESENT: Mr. Jack Bell
Mrs. Mary Haskell
Ms. Kelly Howe
Mr. Robert Sullivan
Mrs. Suzanne Vimislik

MOTION *Vimislik*
SECONDED *Sullivan*
APPROVED 9/19/18

MEMBERS ABSENT: Mr. Robert Strick
Mr. Mark Leighton

ALSO PRESENT: Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ralph Schuldt
Ms. Shannon Hogan, SVTA Representative

Mrs. Mary Haskell, Board Vice President, called the meeting to order at 6:00 pm.

RECORD OF ATTENDANCE – Mr. Sullivan made a motion, seconded by Mrs. Howe, to accept into record the attendance for the August 15, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Mr. Sullivan to approve the July 9, 2018 Reorganizational Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Sullivan made a motion, seconded by Mr. Bell to approve the minutes of the July 9, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the June financial reports. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Sullivan made a motion, seconded by Mrs. Howe, that the Board acknowledges receipt of the July financial reports. Upon vote the motion was approved unanimously. (5 yeses)

SUPERINTENDENT'S REPORT –

Resolutions – Mrs. Vimislik made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 8 services recommended on the CPSE list dated 8/13/18.
- Authorize the 9 services recommended on the CSE list dated 6/29 – 8/13/18.

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Erin Robertson	Teacher Middle School	8/31/18

Philip Gabriel	Bus Driver	Transportation	8/8/18
Jeffrey Neuberger	Special Education Teacher	Brookside	8/14/18

Termination – that the following termination due to abandonment of position be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Justin Lord	Bus Driver	Transportation 8/15/18

Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Michael Henderson	Teacher	Initial– <i>Science 7-12,</i> <i>Chemistry 7-12</i>	As Per Contract	9/4/18	9/4/22
Jeff Neuberger	Teacher	Technology	As Per Contract	8/15/18	8/15/21

Non-Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Carei Hannigan	Secretary Brookside	As Per Contract	8/20/18
Karee Remza	Receptionist Middle School	As Per Contract	8/27/18
John Palmer	Bus Driver Transportation	As Per Contract	8/16/18
Larry Kozak	Head Driver Transportation	As Per Contract	8/24/18
Brenda Brown	Night Foreman Donnelly	As Per Contract	9/4/18

Substitute Appointments – that the substitute appointments for the 2018-19 School Year on Schedule A: Certified/Non-Certified Substitute Teachers, and Schedule B: Substitute Support Staff be approved.

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Charlotte Spencer	Substitute Food Service Worker Substitute Teacher Aide	\$9.70 Per Hour	9/5/17
Corinne Mitchell	Substitute Teacher Aide	\$9.70 Per Hour	9/5/17

2017-8 Literacy/Math/Science/Social Studies Leaders – that following leader appointments for the 2018-19 school year be approved:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Rate of Pay</u>
Amy Cortes	Literacy Leader	Brookside	As Per Contract
Kara Giblin	Literacy Leader	Brookside	As Per Contract
Steve Potter	Math Leader	Brookside	As Per Contract
Anthony Ruffo	Math Leader	Brookside	As Per Contract
Shannon Hogan	Literacy Leader	Donnelly	As Per Contract
Carolyn Orzel	Literacy Leader	Donnelly	As Per Contract
Mike Vavra	Math Leader	Donnelly	As Per Contract
Steve Haskell	Math Leader	Donnelly	As Per Contract
Sara Loftus	Literacy Leader	Middle School	As Per Contract
Shawn Baldwin	Math Leader	Middle School	As Per Contract
Jennie Sherman	Science Leader	Middle School	As Per Contract
Matt Schneider	Social Studies Leader	Middle School	As Per Contract

Athletic Department Appointments – that the following athletic department appointment be approved

<u>Position</u>	<u>Name</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Megan Tiziani	Assistant JV Cheerleading	As Per Contract	2018-19 School Year
Richard Bedosky	Lifeguard	As Per Contract	2018-19 School Year
Brooke Holmberg	Lifeguard	As Per Contract	2018-19 School Year
Tanner Rose Maynard	Lifeguard	As Per Contract	2018-19 School Year
Justin Rosenkrans	Lifeguard	As Per Contract	2018-19 School Year

Matthew Scheffield	Lifeguard	As Per Contract	2018-19 School Year
Shawna Barrett	Substitute Pool Supervisor	As Per Contract	2018-19 School Year
Lorraine Buckley	Substitute Pool Supervisor	As Per Contract	2018-19 School Year
Nathanael Dingman	Substitute Pool Supervisor	As Per Contract	2018-19 School Year
Daniel Kosick	Substitute Pool Supervisor	As Per Contract	2018-19 School Year
Evan Ligeikis	Substitute Pool Supervisor	As Per Contract	2018-19 School Year
Courtney Marris	Substitute Pool Supervisor	As Per Contract	2018-19 School Year

Extended Season Coaching Payments – that the following coaches be paid for extended coaching seasons:

<u>Name</u>	<u>SPRING Timeframe</u>	<u>Total</u>
Marion Foley	2 weeks extended season head coach	As Per Contract
Seth Cosens	2 weeks extended season head coach	As Per Contract
Richard Cleary	1 week extended season assistant coach	As Per Contract
Brian Staiger	1 week extended season assistant coach	As Per Contract
Robert Weingartner	1 week extended season assistant coach	As Per Contract

Donation – that that the Board of Education accept a donation from the Walmart in the amount of \$500.00 for the creating and support of enrichment activities in Social Studies and Literacy Analysis of Oral Expression at the Middle School and hereby appropriates the amount into the General Fund as follows:

Use: \$500.00 to A 2110 450 05 269 (MS Social Studies – Materials and Supplies)

Source: \$500.00 to A2705 (Revenue – Gifts and Donations)

Special Education Transportation – that the Susquehanna Valley Board of Education approve a contract extension, at the CPI increase, of bid SV2016-2017:03 for Special Ed - Regular Transportation for the 2018-2019 school year awarded to Serafini Transportation Corporation of PO Box 978, Vestal, New York 13850 at a total bid price of \$49.82 for daily one way transportation, and \$99.65 for daily round trip transportation.

Bid Award – that the Susquehanna Valley Board of Education approve bid SV2018-2019:12 for three floor scrubbers, and that they be awarded to Sanico, Inc. of P.O. Box 2037, Binghamton, New York 13902 at a total bid price of \$22,215.00.

Equipment/Textbook Disposal – that the following be approved:

- Brookside Gymnastics Equipment Disposal - Whereas, the Susquehanna Valley School District has several items of ancient gymnastics equipment at Brookside Elementary that no longer have value to the district since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.
- Elementary Assessment System Disposal - Whereas, the Susquehanna Valley School District has several items of Elementary Benchmark Assessment Systems that no longer have value to the district since they are no longer used. Let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.

Student Health Services – that payment of a \$9,344.00 invoice be approved for providing health services to thirty-two (32) Susquehanna Valley resident students (\$292.00 each) attending non-public schools at the Binghamton City School District during the 2017-2018 school year.

Purchasing Agent – that Lesa Hawk-Shuler be and is hereby appointed as Purchasing Agent of this District and is hereby authorized to participate in other governmental agency (i.e. BOCES, county, village, town) purchasing agreements, bids and other purchasing contracts when it is determined to be in the best interest of the school district during the 2018-19 school year.

School Policies 1st Reading –

- The Superintendent recommends the revision of School Policy #5640, Smoking/Tobacco Use, be reviewed. Second reading/adoption to be recommended at the September 19, 2018, Board of Education Meeting.
- The Superintendent recommends the revision of School Policy #7320, Alcohol, Tobacco, Drugs, and Other Substances, be reviewed. Second reading/adoption to be recommended at the September 19, 2018, Board of Education Meeting.

School Policies 2nd Reading –

- Recommended that School Policy #7221, Participation in Graduation Ceremonies and Activities, be reviewed and approved effective August 15, 2018.
- Recommended that School Policy #7222, Diploma or Credential Options for Students with Disabilities, be reviewed and approved effective August 15, 2018.

Upon vote the motion was approved unanimously. (5 yeases)

2017-18 Tax Warrant – Mr. Sullivan made a motion, seconded by Mrs. Howe, that following be approved:
2018-19 Tax Levy – that be it RESOLVED, upon the recommendation of the Superintendent of Schools, that the sum of \$16,713,198 represents the amount needed to balance the 2018-19 budget and that this amount be raised by levying taxes upon the taxable properties of the Susquehanna Valley Central School District, which have been certified by the Board of Assessors of the Towns of Binghamton, Conklin, Kirkwood, Vestal and Windsor, and be it further resolved that the District Clerk of this School District be and is hereby authorized and directed to file a certified copy of this resolution with the Board of Assessors of the County of Broome, Binghamton, New York.

2018-19 Tax Warrant – that WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law:

BE IT RESOLVED: That the Board of Education apply \$500,000 to the reduction of the tax levy;

BE IT ADDITIONALLY RESOLVED: To the tax collector of the Susquehanna Valley CSD, Towns of Binghamton, Conklin, Kirkwood, Vestal, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 4, 2018 in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on October 31, 2018.
3. To collect taxes in the total sum of \$16,499,583 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxes due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law. This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law.

Upon vote the motion was approved unanimously. (5 yeses)

Instructional Substitute Appointments – Mrs. Vimislik made a motion, seconded by Mr. Bell that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jill Harlow	Substitute Teacher – Non-Certified	As Per Contract	8/14/18
Amy Hanrahan	Substitute Teacher – Non-Certified	As Per Contract	8/14/18
Michael Henderson	Substitute Teacher – Non-Certified	As Per Contract	8/16/18

Upon vote the motion was approved unanimously. (5 yeses)

SVESSA Contract– Mrs. Vimislik made a motion, seconded by Mrs. Howe that the Susquehanna Valley Board of Education approve the funds for the contract between the District and the Susquehanna Valley Education Support Staff Association (SVESSA) for the school years July 1, 2019, through June 30, 2022.

Upon vote the motion was approved unanimously. (5 yeses)

ASSISTANT SUPERINTENDENT’S REPORT – Mrs. Brubaker reported that many teachers got together at Donnelly this summer doing approximately \$35,000 worth of Professional Development work. She stated that she is very proud of the work that the teachers have done this summer with things that were initiated by the teachers themselves, things that they are very passionate about and are teaching each other. She went on to say that this PDP work is all funded by grant money. She also reported that we will get an embargoed release of the 3-8 test scores the week of August 27. This means that we can use the data internally, but they are not going to be released to parents at that time.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Mr. Schuldt reported that in regards to buildings and grounds, things are ahead of schedule at the elementary schools. He said that his department is busy working behind the contractors to get the secondary campus ready for school.

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mrs. Howe made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (5 yeses)

At 6:17 p.m. the Board recessed
 At 6:17 p.m. the Board met in Executive Session
 At 6:27 p.m. the Board returned to Regular Session

Resignation – Mr. Bell made a motion, seconded by Mr. Sullivan that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Jennifer Davis	Secretary Transportation	8/14/18

Upon vote the motion was approved unanimously. (5 yeses)

Non-Instructional Substitute Appointment – Mr. Sullivan made a motion, seconded by Mrs. Howe that the following non-instructional substitute appointment be approved:

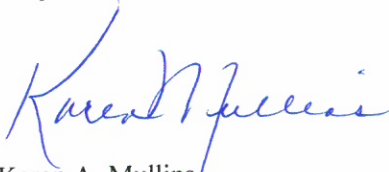
<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Joe Smith	Substitute Typist	As Per Contract	8/16/18

Upon vote the motion was approved unanimously. (5 yeses)

MOTION TO ADJOURN – Mr. Sullivan made a motion, seconded by Mrs. Vimislik, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:29 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Karen A. Mullins". The signature is fluid and cursive, with a large initial 'K' and 'M'.

Karen A. Mullins
School District Clerk